Request for
Academic Forgiveness

Applies to: Lawrence and Edwards Campus undergraduates
Purpose: Used to request academic forgiveness in accordance with USRR 2.8
(www.policy.ku.edu/governance/USRR)

1. Indicate which semester/term(s) you would like to request academic forgiveness (no more than 3 terms):
   □ Fall semester ______(year)  □ Spring semester ______(year)  □ Summer term ______(year)

2. ____________________________
   Last Name               First Name               MI               Student Number               Phone Number

3. ____________________________
   Current Address               City               State               Zip               Student Email Address

4. I am currently classified as an undergraduate at KU. ____________________________
   Student Initials

5. I have had a break of attendance of at least four years from KU.
   The break was from ______-______ to ______-______.
   Student Initials

6. I had earned an overall GPA of less than 2.0 prior to the four year break from KU. My GPA was ____________.
   Student Initials

7. My current overall GPA since returning to KU is 2.5 or better. That GPA is ____________.
   Student Initials

8. I have earned at least 12 credit hours since my four year absence from KU. I have earned ____________ credit hours.
   Student Initials

9. I have consulted with my Academic Unit and have obtained approval as indicated by the signature below.
   ____________________________               ____________________________
   Signature of School Official               Date

10. I have read the Academic Forgiveness Policy and understand how it will affect my academic record and my academic transcript.
    ____________________________               ____________________________
    Student Signature               Date

Submit completed form to:
The University of Kansas
Office of the University Registrar
KU Visitor Center
1502 Iowa St.
Lawrence, KS 66045
Phone: 785-864-4423
Fax: 785-864-3900
Email: studentrecords@ku.edu

For Registrar’s Office use only:

Date completed: ____________
By: ____________________________