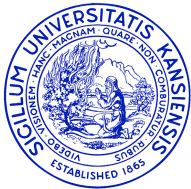


The University of Kansas

Office of the University Registrar,
1502 Building, 1502 Iowa Street
Lawrence, KS 66045-7576
(785) 864-4423



KEY TO TRANSCRIPT OF ACADEMIC RECORDS

Campus Locations:
University of Kansas - Lawrence
Main, Edwards & West Campus
1502 Building, 1502 Iowa Street
Lawrence, KS 66045-7576
(785) 864-4423

University of Kansas - Medical Center
3901 Rainbow Blvd.
Mail Stop 4005
Kansas City, KS 66160
(913) 588-7055

Accreditation: The University of Kansas is accredited by the Higher Learning Commission as a degree-granting institution at the baccalaureate, master, professional and doctoral levels.

Issuing of Academic Transcripts: University of Kansas official academic transcripts are produced and issued by the Office of the University Registrar and the University of Kansas Medical Center, Office of the Registrar.

Release of Information: This document cannot be released to a third party without the written consent of the student in accordance with the Family Educational Rights and Privacy Act of 1974, as amended.

Academic Calendar: The University of Kansas calendar is based on the semester system. A standard semester contains at least 16 weeks of instruction, including final exams. Summer sessions vary in length.

USMLE: Degree Requirements for School of Medicine students include a passing score on USMLE Step 1 and Step 2.

Student Levels as defined by hours:
Freshman 0-29 hours
Sophomore 30-59 hours
Junior 60-89 hours
Senior 90 hours and up

Grade Point Average (GPA)
The GPA is the quotient obtained by dividing the number of grade points earned by the number of hours attempted. University of Kansas Academic policy states that the GPA may be computed for

an entire academic record or for any segment thereof. GPA's reflected on this official transcript are segmented according to the specified student career.

Student Career designates the type of credit awarded and is assigned on the basis of the student's academic status and level of coursework. A complete program list can be found at registrar.ku.edu/transcript-key

A program is the school in which the student is pursuing a degree. Programs are listed on our website at registrar.ku.edu/transcript-key

A plan is equivalent to a major, and a **sub plan** is a concentrated study of the plan.

Transfer Work: Transfer credit hours are added to the "earned" hours of the first effective semester. If the transfer work was completed prior to entry at the University of Kansas, it will be reflected during the first in-residence semester. University of Kansas transcripts will reflect only hours accepted from other institutions. Semesters, courses, GPA, and grades from other institutions will not appear on the official University of Kansas transcripts.

Test Credits: Test credits are awarded when a student chooses to test out of a given course by taking a proficiency exam. Test credits do not count toward resident credit.

Repeated Courses: If the repeated courses were taken prior to Fall 2001, both courses count toward the GPA. If the courses were taken Fall 2001 and after, and meet policy requirements, the lower grade will not be included in the calculation of the GPA. (registrar.ku.edu/transcript-key)

Distinction and Highest Distinction are scholastic honors awarded at the time of graduation by the student's college or school. No more than 10% of the class may receive such honors.

Earned Hours: The earned hours column refers to hours earned towards a degree. If a student record reflects zero in this column, it is due to one of the following situations: (1) Course was taken as a non-degree seeking student. The course was completed and the hours were earned but are not to be used for a degree at the University of Kansas, (2) Course was repeated and special exception has not been given to count the course toward the degree, (3) Course was taken through University of Kansas Continuing Education and therefore does not affect the overall KU GPA, (4) Course was an undergraduate level course taken by a graduate student and exception has not been granted to count the hours toward the undergraduate program of study. Note: The University of Kansas does not include earned transfer hours in the cumulative earned hours for eligibility for graduation and total hours; the transfer hours earned and KU hours earned could be combined.

Grades and grading scale are indicated below:
Scale 1: All Schools except Law and Medicine (+/- option not used by all schools)
Scale 2: School of Law

Grade **Scale 1** **Scale 2**

A	4.0	4.0
A-	3.7	
B+	3.3	3.5
B	3.0	3.0
B-	2.7	
C+	2.3	2.5
C	2.0	2.0
C-	1.7	
D+	1.3	1.5
D	1.0	1.0
D-	0.7	
F	0.0	0.0

Grade scale for courses offered by the School of Medicine (MD only) for students who began the program prior to Fall 2017:

SU	Superior	4.0
HS	High Satisfactory	3.0
S or SA	Satisfactory	2.0
LS	Low Satisfactory	1.0
U or Un	Unsatisfactory	0.0
WF	Withdrew Failing	0.0

Grade scale for courses offered by the School of Medicine (MD only) for students who began the program on or after Fall 2017. These students will not accrue grade points:

PD	Passed with Distinction
P	Passed
F	Failed
WF	Withdrew Failing
I	Incomplete

Grade point averages for courses taken at Kansas University prior to Fall 1970 were based on a 3.0 scale. The grading scale through summer 1970 is available on our website at registrar.ku.edu/transcript-key

Negative grade points are assessed only once for the same course, and are not removed when a passing grade is earned unless the repeat policy applies. A grade-point deficiency exists when the sum of grade points is less than the sum of hours from which they are computed.

The following grades are NOT included in the calculation of any GPA that appears on this document:

S/U Grading	
S	Satisfactory (other than Medicine)
U	Unsatisfactory (other than Medicine)

CR/NC Grading	
CR	Credit. For schools of Law and Medicine, this grade means successful completion of a course. For undergraduates, this grade is equivalent to "C-" or better. For graduates, this grade is equivalent to "C" or better.
NC	No Credit. For schools of Law and Medicine, this grade reflects an unsuccessful attempt. For undergraduates, this grade is equivalent to "D+" or less. For graduates, this grade is equivalent to "C-" or less.

Other Grades

E	Excellent (Pharmacy Only)
I or IC	Incomplete work on the part of the student
P	Satisfactory Progress: An interim grade for coursework requiring two semesters or more
LP	Limited Progress: An interim grade for dissertation and thesis hours or their approved equivalents
NE	Coursework NOT to be evaluated
NP	No Progress: An interim grade for dissertation and thesis hours or their approved equivalents
SP	Satisfactory Progress: An interim/final grade for dissertation and thesis hours or their approved equivalents
WP	Withdrew passing (Used Fall 2006-Summer 2008)
WF	Withdrew failing (Used Fall 2006-Summer 2008)
W	Withdrew (Used prior to Fall 2006 and from Fall 2008 onward)
WG	Awaiting collection of grade

Course Numbering System
The following is the course numbering system used since Spring 1974 at The University of Kansas:
1-99 Courses not applicable toward any degree.
100-299 Freshman/Sophomore courses
300-499 Junior/Senior courses
500-699 Courses designed primarily for juniors and seniors. May also be taken for post-baccalaureate credit.
700-799 Courses designed primarily for first year post-baccalaureate students. Open also to undergraduates for undergraduate credit.
800-899 Courses designed primarily for first-year post-baccalaureate students.
900-999 Courses designed primarily for students beyond the first-year of post-baccalaureate study.

Course Numbering System
Course Numbering System: Fall 1929** to Fall 1973 is available on our website at registrar.ku.edu/transcript-key
****Prior to Fall 1929, see appropriate catalog.**

To Confirm Authenticity
Authentic printed transcripts are printed on security paper. The transcript has a blue border and a light blue face. The face of the transcript contains a printed watermark of the KU logo, and the words "The University of Kansas" in very small print.

The following safety features are included:
Chemical Sensitive Paper—stains or discoloration on this document may indicate an alteration attempt.
Invisible Fibers—fibers in the paper are visible under ultraviolet light.
Microprinting—small type on the document appears as dotted lines when copied.
True Watermark—hold document to a light to view.
VOID Pantograph—if photocopied or scanned the word "VOID" appears prominently across the document.
Thermochromic Ink—the pink colored box below will fade then return when rubbed between the thumb and forefinger or breathed upon.

Further authentication can be obtained by calling 785-864-4423. Copies on plain paper are not considered official by the University of Kansas. Any alteration or modification of this record or any copy thereof may constitute a felony and/or lead to student disciplinary sanctions.

See our virtual transcript backer at registrar.ku.edu/transcript-key for additional information and/or changes since this stock was printed.